

Letter of Authority (LOA)

Utility Centre, Avon House, 435 Stratford Road, Shirley, Solihull, B90 4AA

T: 0843 456 0066

I / we appoint & authorise the Utility Centre Limited, to act as a utility consultancy on our behalf for the purpose of requesting & obtaining quotations / prices, and arranging our business gas and /or electricity and / or water contract(s). I / we agree the Utility Centre can search and compare the utilities markets on our behalf, before presenting their findings and recommendations for consideration.

I / we confirm having read and understood the Utility Centre terms and conditions and understand that all services provided by the Utility Centre Limited are free from charge and provided with no obligation to accept any quotation or proposed contract, we understand the Utility Centre Limited may receive a supplier paid commission upon the acceptance of a proposed contract.

I / we hereby give authorisation that the Utility Centre can:

- Discuss all aspects of utility accounts with suppliers, including (but not limited to) bills, usage, payments and any other account activity past or present.
- Access industry held data including consumptions, contract end dates, metering information, issue termination notices should the need arise and opt out of future contract renewals on our behalf.
- Provide information to update accounts, including (but not limited to) meter readings, new contact information and account closure information.
- Make changes to utilities accounts, including (but not limited to) agreeing a new contract, changing tariffs and change of tenancies.
- Allow access and utilise the review data services and credit checking facilities, in support of our utility contract applications.
- Contact current suppliers to resolve any issues arising. Therefore they can request all billing information and authorise any adjustments, refunds or billing amendments.
- Raise and deal with complaints on our behalf to a satisfactory resolution.
- This letter of authority is valid for all sites managed by, in the care of (C/o) or supplied under the company name detailed below.

The Utility Centre undertakes that it shall use the customer data solely for the purposes of delivering the services specified in this document and may share that data with relevant third parties, including their contract processor / credit checker the UD Group.

Account holder information:

Company _____

Company Reg No. _____

Business Address _____

Postcode _____ Telephone Number _____

Account Number _____

Gas MPRN(s) _____

Electricity MPAN(s)
(Please include top line) _____

I confirm having read and understood this document and confirm I have the authority to agree to a credit check being conducted on the above named business. Please accept this LOA which is effective from the date below and which remains valid for a period of 12 months from this date. Please note that this document supersedes all previous LOAs.

Name _____

Position _____

Company _____

Signed _____

Date _____